



Job Description:	Young Adults Care Home Registered Manager
Salary:	£30,000 - £35,000
Hours:	40 per week
Responsible to:	Head of Facilities
Location:	Bransford, WR6 5JE

Our aim is to provide a homely, caring environment individually tailored to a young adult's needs, encouraging them to develop independence.

Job Purpose

To provide a high quality care provision that supports our young adults to live the lives they choose as far as they are able. The registered manager is responsible for the smooth running of the home and ensuring regulatory compliance. This is a new facility on our existing site so you will be required to set up the home with support of our current SMT team.

Main Responsibilities

- Successfully turn policies and guidance into effective practice
- Ensure home is adequately staffed at all times
- Develop and maintain care plans for each young adult
- Promote safeguarding practices and ensure these are followed at all times
- Promote inclusion and independence for the young adults
- Keep up to date with statutory responsibilities, including CQC requirements and latest developments in care
- Responsible for managing care home to a budget
- Encourage collaboration with the school and care homes
- Undertake professional development and reflective practice
- Day to day management of staff, including appraisals and performance reviews
- Preparing reports and attending young adult reviews or other related meetings
- Follow Health and Safety guidance, completing all necessary and regulatory paperwork eg. risk assessments, accident and incident forms



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- In conjunction with Head of Facilities, assessment of referrals and receiving emergency placements
- Promote community engagement and interaction
- Ensure suitable records are kept
- Ensure the wellbeing of each young adult

Skills and Experience

- Registered Manager status (or equivalent)
- Leadership and Management qualification
- Experience of managing a service
- Accountability of operating a service within budget
- Experience of working in an SEN setting
- Knowledge of Autistic Spectrum Condition, plus other learning disabilities
- Contribution to improving CQC rating is desirable

Our Place Schools is fully committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. An enhanced DBS will be required for the successful candidate in accordance with Safeguarding Children and Safer Recruitment in Education legislation along with Employment checks.

Our Place Schools offers 28 days annual leave, including public holidays. Our Place operates a NEST pension scheme; most people will be eligible to enroll. If you don't opt out, you will be automatically enrolled. We offer childcare vouchers, plus additional benefits, which are being reviewed to ensure that we are a great place to work.